

**South Central Louisiana Human Services Authority  
Board Meeting Minutes  
May 10, 2018**

**Members Present:** Ray Nicholas (Assumption), Alvina Matherne (St. Charles), Cheryl Turner (Terrebonne), and Alisa Dunklin (St. James).

**Members Absent:** Lynn Furlough (St. John the Baptist).

**Guest in attendance:** Lisa Schilling (Executive Director), Kristin Bonner (Deputy Director), Janelle Folse (Fiscal Director), Wesley Cage (Developmental Disabilities Director), and Stephanie Benton (Secretary)

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Ray Nicholas called the meeting to order at 6:21 p.m.
Opening Prayer & Pledge of Allegiance	Mr. Ray Nicholas led the prayer and Mrs. Alvina Matherne led the Pledge of Allegiance
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the March 8, 2018 meeting were reviewed. Mrs. Alvina Matherne motioned to approve the minutes of the March 8, 2018 Board Meeting, seconded by Mrs. Cheryl Turner, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <p><u>Lafourche, Terrebonne &amp; St. Mary Parish Board Vacancies Update:</u> Ms. Schilling gave a brief update of the Board vacancies for Lafourche Parish, Terrebonne Parish and St. Mary Parish. St. Mary has appointed Mr. James Bennet, Jr. He will be present at our Board Meeting in June, 2018. Currently, Lafourche Parish has a nurse interested in the position, and Terrebonne Parish has someone from the Coroner’s Office interested.</p> <p><u>HSIC Meeting with Board Chairman – Mr. Nicholas and Ms. Schilling:</u> Ms. Schilling briefly discussed the HSIC meeting Ms. Schilling and Mr. Nicholas attended in Baton Rouge. Mr. Nicholas also briefly discussed the HSIC meeting. Mr. Nicholas mentioned the other LGE Board Members were very impressed with the information received from SCLHSA. Ms. Schilling thanked Mr. Nicholas for his attendance.</p>
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> <li>• <u>Regal Row Update:</u> Ms. Schilling gave a brief update of the Regal Row property. We are waiting DEQ to approve the 2<sup>nd</sup> soil sample, which was clear of residue. Ms. Schilling has contacted Kinder &amp; Morgan to provide SCLHSA with the letter and the report so we may get it to our Representatives to help expedite the process. A second appraisal has come in, which was higher, however the offer on the table still stands.</li> <li>• <u>Art of Respect Project:</u> Ms. Schilling reviewed the Art of Respect 2018 hand-out with pictures of the winners for the “See Me for Me” Art Project. Staff from OCDD assisted in selecting the winners. First place was awarded to Special Education District #1 “The Center”, Second place was awarded to Terrebonne Arc, and Third place was awarded to St. Mary “The Center.” We had seven schools participate in the project.</li> <li>• <u>Peer Contracts:</u> Ms. Schilling briefly discussed the Peer Support Specialist Contracts. SCLHSA has moved these Contracts in-house. Fiscal is currently assisting the individuals with their tax withholdings and the transition.</li> <li>• <u>Collaboration with Terrebonne General Medical Center:</u> In March, Ms. Schilling attended a meeting at TGMC regarding the “Opioid Crisis.” Since then, SCLHSA has met with staff from TGMC and they have visited our Terrebonne Clinic. SCLHSA has set up a training in June with TGMC’s Medical staff. We have also signed a Business Associate Agreement (BAA) in order to exchange information. Ms. Schilling also thanked Mrs. Alvina Matherne for helping SCLHSA set up a meeting with Judge Marcel in St. Charles Parish. SCLHSA is hoping to get services going in that area. Ms. Schilling also discussed that we have also been meeting with Terrebonne and Lafourche Parish Sheriff’s Office in regards to their Re-Entry Program. We are working on treatment plans and wanting to be involved with being a part of the planning and seeing the individuals on site or in our clinics. Ms. Schilling also reported SCLHSA is hoping to do research with Janssen Pharmaceuticals in regards to injections for patients with schizophrenia. SCLHSA has made headway treating schizophrenia patients with injections and hopefully, Janssen will fund the Research Program for SCLHSA.</li> </ul>

<p>Executive Director Report (cont'd)</p>	<ul style="list-style-type: none"> <li>• <u>Summer Camps- Assumption, St. Charles, and St. James Parishes:</u> Ms. Schilling announced the new Summer Camps in Assumption, St. Charles and St. James Parishes. The Assumption Parish Camp is one week long and will be through the Recreation District. The Manager of our St. Mary clinic is assisting with the camp. We are currently working on putting together a Camp in St. Charles Parish and St. James Parish through their Recreation Districts. The St. James camp will be 3 days long.</li> <li>• <u>Civil Service Audit Results:</u> Ms. Schilling briefly reviewed the recent Civil Service Audit results. The Audit went very well.</li> <li>• <u>Public Health Statistics:</u> Ms. Schilling briefly reviewed the 2018 County Health Rankings Report. Ms. Schilling and Ms. Bonner recently attended the Region 3 Public Health Meeting where they received the information. Ms. Schilling briefly reviewed page 12, 2018 County Health Rankings for the 64 Ranked Counties in Louisiana.</li> <li>• <u>Children’s Mental Health Awareness Family Fun Day on Saturday May 19, 2018:</u> Ms. Schilling announced the SCLHSA Family Fun Day will be Saturday, May 19<sup>th</sup> from 10:00 – 2:00 at Peltier Park in Thibodaux, LA.</li> <li>• <u>Legislative Session- Reduction Scenarios:</u> Ms. Schilling briefly discussed the FY 19 Potential “Realistic” Reductions. SCLHSA was asked to submit new reductions. The first reductions totaled \$216,000.00. We were asked to re-consider the submission and the new reduction total \$136,000.00.</li> </ul>
<p>Janelle Folse</p>	<p><u>Financial Report:</u> Janelle Folse</p> <ul style="list-style-type: none"> <li>• <u>Monthly Budget Summary (February, March):</u> Ms. Folse reviewed the FY 17-18 Budget Analysis for February as of 02/28/2018 and for March as of 3/31/2018 including projected revenues/expenditures and the Legislative Appropriated Budget. Ms. Folse noted changes to the report to include self-generated revenue and YTD amount.</li> <li>• <u>Revenue Report (February, March):</u> Ms. Folse reviewed the FY 17-18 Revenue Report for February as of 02/28/2018 reflecting collections including recoupments as of 02/28/2018 and for March as of 3/31/2018 reflecting collections including recoupments as of 3/31/2018. Ms. Janelle noted changes to the report to include agency generated revenue. <ul style="list-style-type: none"> <li>○ Ms. Cheryl Turner motioned to approve the FY 17-18 February and March Budget Analysis and the Revenue Report for February and March as of 02/28/2018 and 03/31/2018, seconded by Ms. Alisa Dunklin, motion carried.</li> </ul> </li> </ul>
<p>Kristin Bonner</p>	<p><u>Operational Report:</u> Kristin Bonner</p> <ul style="list-style-type: none"> <li>• <u>COOP Plan:</u> Mrs. Bonner briefly reviewed the Continuity of Operations (COOP) Plan noting no changes have been made to the content. Ms. Bonner ask that the Board review the COOP Plan for approval.</li> <li>• <u>EOP Plan:</u> Mrs. Bonner briefly reviewed the Emergency Operations Plan (EOP) noting highlighted changes to pages 4 and 5. <ul style="list-style-type: none"> <li>○ Ms. Alvina Matherne motioned to approve the COOP Plan and EOP Plan, seconded by Ms. Cheryl Turner, motion carried.</li> </ul> </li> <li>• <u>MAT Implementation:</u> Mrs. Bonner discussed the Medication Assisted Treatment for Opioids with the use of Suboxone. The program will begin on May 14, 2018. SCLHSA has 3 nurse practitioners and 1 psychiatrist credentialed for this program. Each provider can take up to 30 patients for the first year of the program.</li> </ul> <p><u>Developmental Disabilities:</u> Wesley Cagle</p> <ul style="list-style-type: none"> <li>• <u>Program Statistics:</u> Mr. Cagle gave a brief update of the current DD Waiver Statistics totaling 1201 Waivers (792 NOW, 245 SW, 151 CC and 13 ROW). There are over 318 individuals receiving IFS funding, 49 CF and 119 FFF slots filled. Mr. Cagle noted the increase is due to the last Legislative Session where 627 new slots were awarded statewide. The awards are now based on need and not where they are on the registry.</li> <li>• <u>DD Services Update:</u> Mr. Cagle reviewed the Home and Community-Based Settings and Person-Centered Planning Federal Rule Changes. All of our provider agencies have until March 17, 2020 to come into compliance. Mr. Cagle also reported DD was recently awarded 650 new slots for FY19 and 115 attrition slots for FY19.</li> <li>• <u>Tiered Waiver Presentation:</u> Mrs. Cagle briefly reviewed the Tiered Waiver Fact Sheet.</li> </ul>

Old Business	None
New Business	None
Views and Comments by the Public	None
Consideration of Other Matters	<ul style="list-style-type: none"><li>• <u>SCLHSA Events Calendar</u></li><li>• <u>Employee Appreciation</u>: Ms. Schilling announced in the next month we will have Employee Appreciation Days at our clinic sites.</li><li>• <u>Board Meeting Schedule</u>: Chairman Nicholas announced the date for the next Board Meeting - Thursday, June 14<sup>th</sup>, 2018.</li></ul>
Adjournment	Motion to adjourn by Mrs. Alvina Matherne, seconded by Ms. Cheryl Turner, motion carried. Meeting adjourned at 7:35pm.